

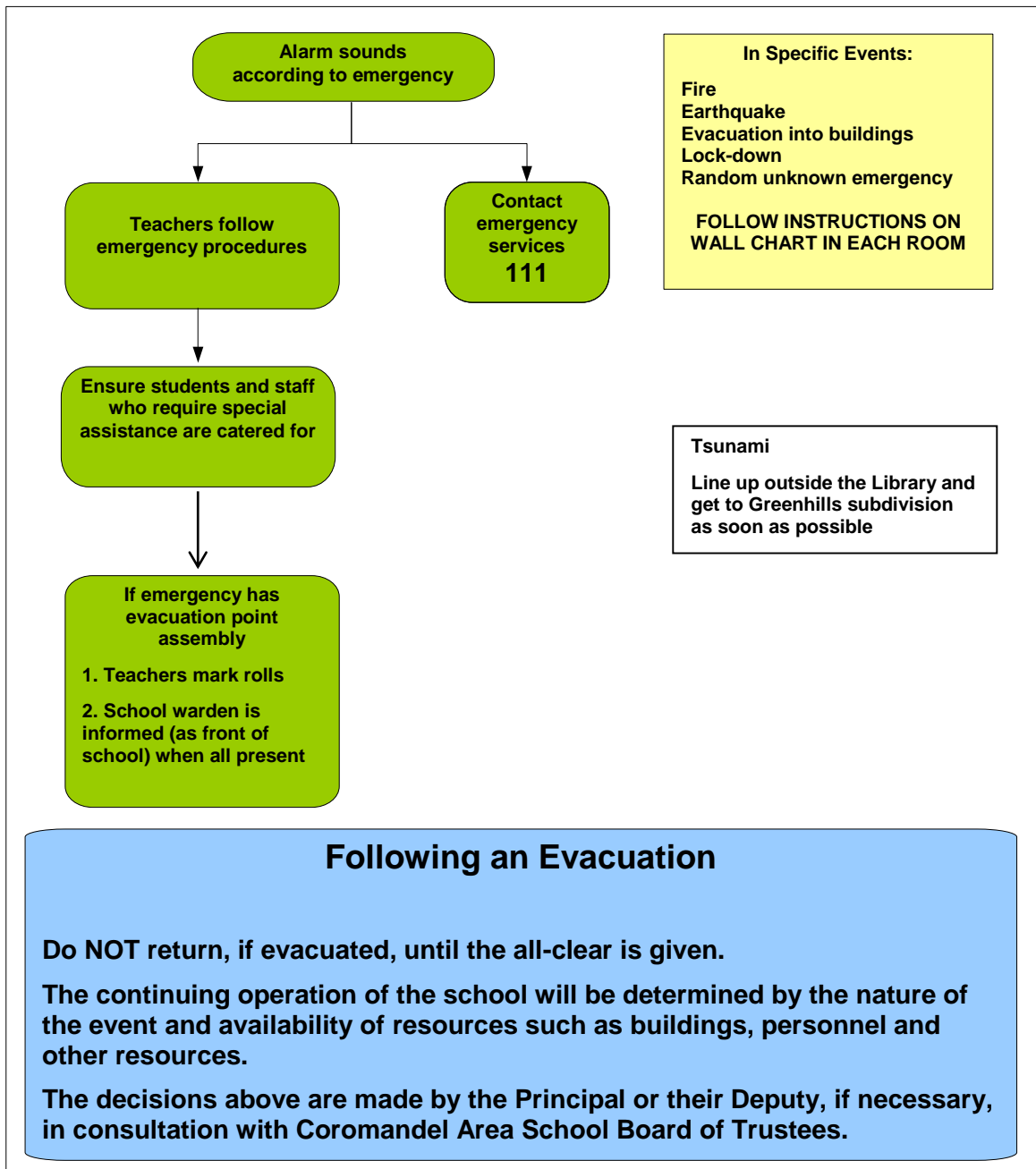
Evacuation

Evacuation from the school may be required to ensure the safety of staff and students in an emergency event. In all cases, evacuations need to be planned and practiced.

General evacuation plan

Coromandel Area School evacuation areas:

- Top field, Pound Street, Coromandel Area School (by Rugby Club green fence)



Emergency contact plan – parents and caregivers

Emergency Management Plan for Parents and Caregivers

In the case of an emergency which necessitates the school being closed, staff will:

- Utilise all school resources – human and physical to effect contact with all families – this may take the form of texts or calls – the organisation is in conjunction with office staff.
- Contact Communications Officer to put a notification on school website.
- Contact local radio stations to broadcast the emergency details, if appropriate.
- If students have their own cell phones they are permitted to use these to contact parents once plans are known.
- Update Coromandel Area School website giving families information.
- Message My Way App
- If phones/internet/power is out, whiteboards will be placed at the front of the school with updated information.
- Communications Officer out messages with approval from BOT and Principal.

A record is to be kept by teachers as to which children have been picked up by parents/caregivers.