

Coromandel Area School Rules

Out of Bounds Areas:

Behind the hall is out of bounds for all students.

Students can play, climb and sit under the first three trees by Room 18. The remaining trees that demarcate the boundary between the top and bottom fields are out of bounds. Students may climb as high as two metres in these first three trees.

Students may sit and play on the school side of the hill between the school playing field and the rugby club grounds. The far side (the side facing the rugby club grounds) is out of bounds, as is the rugby club buildings and grounds.

The steps at the back of the recreation centre are out of bounds.

Behaviour Management, Detentions:

Students who are removed from class by their teacher are to come straight to the Art room please. If Ms Hart is not in the room, wait there quietly for her to return. (There may be a message on the whiteboard if she wishes you to go to a different destination)

Your teacher may give you 'time out' for a short period to enable you to think about how your behaviour is affecting your own learning or the learning of others. If you are asked to sit quietly outside the class to reconsider your conduct, please do as you are asked and wait for the teacher to come and talk to you about how the situation could have been negotiated with more decorum.

Staff will run their own detentions, if students do not turn up to their detention after the teacher providing three opportunities to do so, staff will call your home to inform your parents / caregivers. Failure to complete your detention promptly after that phone call will result in you receiving a one hour after school detention with Ms Field or Ms Hart. If you are a bus students, your parents / caregivers will be responsible for arranging your transport home on the day of your detention.

Truancy: Ms Hart and Ms Field will arrange for you to make up the time you miss if you are truant from school (minute for minute).

Lateness: Your mentoring teacher will monitor any lateness. Your mentoring teacher will call your parents / caregivers if there are frequent or regular patterns of lateness. If your lateness continues after the call home, you will be issued with a detention of a duration that matches the time you have missed from class / mentoring group time.

Staff will keep a record on KAMAR of any detentions they issue you and any contact they make with your parents / caregivers regarding detentions and behavioural matters.

Jewellery Code for Students:

Students may wear:

- A watch
- A maximum of two small, unobtrusive studs or sleepers in each ear
- Up to one ring on each hand
- A necklace as long as it is not visible.

Note:

- Students may be required to remove ear studs or sleepers in areas where they could constitute a danger to themselves or others, e.g. PE, sports activities, etc.
- Face piercings are not to be worn. Face piercings that cannot be removed must be covered with a sticking plaster or piece of masking tape.
- One bracelet may be worn.
- Cosmetics must be natural in appearance.

Year 12 and 13 Privilege:

Year 12 and 13 students may go into town at lunchtime provided they sign out at the office before leaving, sign in again upon their return and get back in time to be in Period 5 classes on time. This is a lunchtime privilege only. You will lose this privilege for 10 weeks if you are in town at any other time during the school day without having followed the correct procedure.

Bringing a Car to School:

Ask Ms Hart for the application sheet. Complete it, have it signed by your parent / caregiver and return the application sheet to Ms Hart. You must drive within the legal restrictions of your licence.

Leaving the School Grounds during School Time:

If you have a medical appointment in town, please bring the appointment card or a note from your parents / caregiver. Take this to Mrs Morrissey before school in the morning. She will print a pass for you to collect from the office before you leave. Sign out in the Sign Out Book and sign in again upon your return. Passes will not be issued for you to go into town to buy your lunch.

Uniform:

Years 7-13

Girls (available from The Warehouse, Thames)

- Black A-line Skirt
- Black Trousers
- White Split Hem Blouse with Embroidered School Logo (Summer)
- White Long Sleeve Blouse with Embroidered School Logo (Winter)
- Black Jersey with Embroidered School Logo
- Black Tights
- Black Angle Socks (under trousers)
- Black Shoes
- Black Roman Sandals

Boys (Available from The Warehouse, Thames)

- Black Tab Shorts
- Black School Trousers
- White Short Sleeve School Shirt with Embroidered School Logo (Summer)
- White Long Sleeve School Shirt with Embroidered School Logo (Winter)
- Black Socks
- Black Shoes
- Black Roman Sandals

School ties are available from the school office.

Students may wear a **white** tee shirt or **white** long sleeved thermal under their uniform shirt for additional warmth or comfort.

A black cap may be worn outside the buildings in Summer and a black beanie may be worn outside the buildings in Winter.

Non-uniform items that are worn at school will be confiscated for five school days.

Deadlines:

Your teachers will give you ample notice of all deadlines for assessments and homework. You are responsible for meeting all deadlines in your G.O.A.L. and NCEA courses. If you know in advance that there will be a problem with meeting a deadline, talk to the subject teacher well in advance of the deadline to negotiate a solution. A medical certificate will be required if you miss a deadline due to illness.

Your mentoring teacher will help you plan to meet your deadlines.

Homework:

Homework will be an integral part of most of your courses for this year. Completing it in a timely fashion will enable you to keep up with your class programmes, complete your class and assessment work and practice and reinforce essential skills and knowledge. Your mentoring teacher will be working closely with you to support you in completing all your homework on time.

Absences:

If you are absent from school for any reason, please have your parents / caregivers notify the school before the absence if possible, or on the day of the absence by phoning the school office or bringing a note (from your parent / caregiver). You are responsible for catching up on any work you miss. Please see your individual subject teachers to arrange how this can be done.

Cell Phones, MP3's, etc:

You may bring these devices to school. They are to be used before school, interval and lunchtime only unless your subject teacher gives you specific permission to use them in class time. Devices that are used in class without the teacher's specified permission will be confiscated for five school days. Devices that have been confiscated will be locked in the school safe at the office.

What is a Mentoring Group?

Your mentoring teacher will support you in setting goals, working towards meeting those goals, keeping up with deadlines for assessments and homework.

Your mentoring teacher will be in regular contact with your parents / caregivers, so they know how you are getting on with your learning, and how they can support you at home to achieve to your potential.

Your mentoring teacher is someone you can talk to about any difficulties you have. They will advocate for you and support you in finding and working through a solution.